

# SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School  
School Board Meeting

**Monday, December 18th, 2023 at 5:30p.m.**

**( Amended Agenda #2)**

## MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on **Monday, December 18th, 2023 at 5:30p.m.**, in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.

### A. Call to order @ 6:00 P.M.

1. Roll call:	Board President: Dr. Carrie Pottinger	Present
	Board Clerk: Dr. John Wemlinger	Present
	Board Member: Mr. Ron Fish	Absent
	Board Member: Mr. D. Fish	Present
	Board Member: Mr. Robert Noon	Present
	Superintendent/Principal: Mrs. Romero	Present

### B. Pledge of Allegiance: Led by Dr. Pottinger

### C. Call to the Public: None

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on

the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

**D. School Board Minutes.**

Discuss/Approve the following Board Minutes:  
Board Meeting Minutes, November 14<sup>th</sup>, 2023

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

**E. Reports:**

Mrs. Denisse Melendez report on District Financial Risk from Arizona Auditor General.

Denisse Melendez reported : district @ high financial risk, primarily due to low student enrollment. District undertaking action to resolve the high risk status.

**F. New Business:**

1. Discuss/Approve resignation letter of para-professional Dulce Alvarez effective December 21, 2023.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Mr. Robert Noon 2<sup>nd</sup>.

2. Discuss/Approve Ralph Lopez as Soccer Coach for 3rd Quarter SY 23-24 in the amount of \$1,500.00.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Mr. Noon motioned to approve, Danny Fish 2<sup>nd</sup>.

3. Discuss/Approve Manny Romero as Girls Basketball Coach for 3rd Quarter SY 23-24 in the amount of \$1,500.00.

Name	Aye	Nay	Abstain

Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

4. Discuss/Approve purchase of A/C unit for Title One room in the amount of \$5,800.50 from Bustamante refrigeration.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Danny Fish Motioned to approve, Dr. Wemlinger 2<sup>nd</sup>.

5. Discuss Approve FY 23-24 Revised Budget #1.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Danny Fish motioned to approve, Dr. Wemlinger 2<sup>nd</sup>.

6. Pursuant to A.R.S. #38-431.03, A (1) (2) Notice is hereby given to the general public that the governing board may vote to move into executive session for the evaluation of the Superintendent/Principal.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

a. Motion to convene to executive session in Library. @6:12 P.M.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

a) Motion to convene into regular session.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

b) Approve/Discuss Superintendent/Principal Evaluation.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

1. **Teacher/Staff Report: NONE**

2. **Superintendent/Principal Report: Mrs. Romero reported: Progress Reports were sent out, report cards will go out on Wednesday, monthly Academic Meetings took place .Penguin Shop sales were good, Christmas Dance went well, Benchmarks have been completed, Holiday Program Wednesday, 12/20 @ 6:00 P.M., Holiday gathering Thursday 21<sup>st</sup> @ 11:00. Christmas Break**

a) **District Happenings:**

b) **Enrollment 181**

1. **Board President's Report : Dr. Pottinger reported: Did not attend ASBA conference, looking forward to attend in the future, she has been following up with Manny Ruiz on lights, waiting on Unisource Energy to respond.**

**FY 2023-2024**

**DECEMBER 2023**

**PAYROLL:**

**RATIFY: FY2023-2024**

PP00010 \$61,538.21  
 PP00010.1 \$899.56  
 PP00010.2 \$113,068.46  
 PP00011 \$59,758.89  
 PP00011.1 \$1,695.74  
 PP00011.2 \$6,101.14

**EXPENSE**

**RATIFY: FY2023-2024**

E-2409 \$55,491.24  
 E-2410 \$39,113.12

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Danny Fish motioned to approve, Dr. Wemlinger 2nd.

1. Budget Balance Summary:

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Danny Fish motioned to approve, Dr. Wemlinger 2<sup>nd</sup>.

**G. Future Board Agenda Item: Voting of Board Positions for the New Year.**

**H. Next Board Meeting: January 16<sup>th</sup>, 2024**

**I. Adjournment: @6:41 P.M.**

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish			

Danny Fish motioned to approve, Dr. Wemlinger 2nd.

DRAFT