

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School
School Board Meeting
Tuesday, April 8th, 2025
MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on **Tuesday, April 8th, 2025 at 5:30p.m.,** in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

A. Call to order: @5:30 P.M.

1. Roll call: Board President: Daniel Fish
Board Clerk: Mr. Robert Noon
Board Member: Mr. Ron Fish
Board Member: Dr. Carrie Pottinger
Board Member: Mrs. Debbie Gonzales
Superintendent/Principal: Ms. Romero

All board members present

B. Pledge of Allegiance:

Led by Board President Daniel Fish

C. Call to the Public: NONE

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are

discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. School Board Minutes:

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, March 18th, 2025

Dr. Pottinger motioned to approve, Mrs. Debbie Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

E. Reports. (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

1. Parent survey outcome report by Ms. Romero. **Ms. Romero reported that in the survey has overall 94% rating; all positive comments.**

F. New Business:

1. Discuss/Approve Health Insurance ASBAIT plan, dental, and vision plan insurance health coverage plans for SY 2025-2026.

Dr. Pottinger motioned to approve, Mrs. Debbie Gonzalez 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

2. Discuss/Approve Certified Salary Schedule for FY 2025-2026.

Dr. Pottinger motioned to approve, Mrs. Debbie Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

3. Discuss/Approve to **renew** teaching contracts for the SY 2025-2026 for the following teachers, pending successful completion of outstanding evaluations, outstanding personal improvement plan(s) and/or pending disciplinary actions. If an outstanding Professional Improvement Plan is not completed, certified evaluations not in good standing and/or disciplinary action not fulfilled successfully prior to the end of the 2024-2025 school year, no contract will be signed by the board for that/those individual(s) and a final notice will be issued.

- Christine Bastidas
- Manny Romero
- Monique Labra
- Mable Shaju
- Douglas Muri

Mr. Noon motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

G. Reports

1. Teacher/Staff Report: **NONE**

2. Superintendent/Principal Report by Ms. Romero:

Ms. Romero reported, enrollment currently at 129, ADM 121, had two in districts students come in last week, AASA writing test last week, testing on Pt.1 reading, Pt.1 math this week, HR Assembly, K and 8th transition pictures, baseball season started, working on transition ceremonies at the end of this month, working on awards, teacher/employee of the year application, Teacher of the Year deadline April 25, PR#4 grades due tomorrow, advertising for K-2 teacher, 3 people have applied interviews will start soon, some discipline issues, received a Grant from South 32 for \$10,000 dollars, will buy new sport uniforms and pay coach stipends, working on end of the year, end of the year invitations out soon.

a. District Happenings

b. Enrollment 127, ADM ½ = Count 120

3. Board President's Report: **NONE**

H. BUDGET BALANCE SUMMARY: reported by Denisse Melendez

Dr. Pottinger motioned to approve, Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

FY 2024-2025

April 2025

PAYROLL:

RATIFY: FY2024-2025

PP00019	\$47,481.76
PP00019.1	\$3,242.95
PP00020	\$51,304.03
PP00020.1	\$2,324.53

APPROVE: FY2024-2025

PP00025	\$55,000.00
PP00026	\$55,000.00
PP00027	\$55,000.00
PP00028	\$55,000.00

EXPENSE

RATIFY: FY2024-2025

E-2519	\$40,775.15
--------	-------------

APPROVE: FY2024-2025

E-2525	\$40,000.00
E-2526	\$40,000.00
E-2527	\$40,000.00
E-2528	\$40,000.00

Mr. Noon motioned to approve, Dr. Pottinger.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

I. Future Board Agenda: South 32 Grant, Classified Schedule, Classified Contracts, hiring of K-2 teacher, revised budget.

J. Next Board Meeting: Tuesday, May 13th, 2025@5:30 P.M.

K. Adjournment: @6:01 P.M.

Dr. Pottinger motioned to adjourn, Mr. Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		