

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting

Tuesday, August 8th, 2023 at 6:00p.m.

Minutes

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, August 8th, 2023 at 6:00p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

Call to order @6:00PM

Roll call: Led by Dr. Carrie Pottinger

Board President: Dr. Carrie Pottinger

Board Clerk: Dr. John Wemlinger

Board Member: Mr. Ron Fish

Board Member: Mr. D. Fish (Absent)

Board Member: Mr. Robert Noon

Superintendent/Principal: Mrs. Romero

B: Pledge of Allegiance : Led by Dr. Carrie Pottinger

C. Call to the Public: None

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. School Board Minutes.

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, July 27th, 2023

Dr. Wemlinger motioned to approve, Mr. Fish 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

E. New Business

1. Adopt Student handbook effective August 7, 2023 for SY 23-24

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

2. Adopt Staff handbook effective August 3, 2023 for SY 23-24

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

3. Discuss/Approve Kathy Romero as Qualified Evaluator for SY23-24.

Mr. Noon motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

4. Discuss/Approve Teacher evaluation instrument for SY 23-24

Mr. Wemlinger motioned to approve, Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

5. Discuss approve/ Classified employee evaluation instrument for SY 23-24.

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

6. Discuss/Approve District wide parental involvement Policy for SY 23-24.

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

7. Discuss/Approve resignation of Maria C. Clark employment ending on July 16, 2023.

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

8. Discuss/Approve hire of substitute teacher Mr. Palmer including long-term subbing if needed for SY 23-24

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

9. Discuss/Approve hire of substitute teacher Emily Modellmog including long-term subbing if needed for SY 23-24.

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

10. Discuss/Approve hire of contracted services from Pete Simon beginning school year 23-24 for Special Education Services

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

11. Discuss/Approve \$3,000 Extra Duty Athletic Supervisor for Mr. Manny Romero SY 23-24.

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

12. Discuss/Approve hire of Mr. Manny Romero for football coach at \$1,500.00

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

13. Discuss/Approve hire of Mr. Lopez for Girls Volleyball Coach at \$1,500.00

Mr. Fish motioned to approve, Dr. Wemlinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

14. Discuss/Approve \$4,800 Extra Duty AZELLA and District Test coordinator Stipend for Christine Bastidas for SY 2023-2024.

Mr. Wemlinger motioned to move, Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

15. Discuss/Approve Health Wellness Coordinator Stipend in the amount of \$ 500.00 for Denisse Melendez for SY 23-24.

Mr. Fish motioned to approve, Dr. Wemlinger 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

16. Discuss/Approve technology coordinator for Ralph Lopez in the amount of \$3,000 for SY 23-24.

Dr. Wemlinger to approve , Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

17. Discuss/Approve \$3,000 Extra Duty Stipend for Diana Lopez and Amanda Dupuy for K-8 Gifted Education services SY 23-24.

Dr. Wemlinger to approve , Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

18. Discuss/Approve fringe benefits for certified and classified staff for School year 23-24 to include:

- National Holiday Pay for 10 month classified employees based on number of hours worked daily
- Reimbursement of the following taxable benefits: fingerprint clearance cards, CPR, First Aid, Physical Exams needed to perform job related duties
- School Employee incentives including: plaques/Awards, school spirit gear, and incentive programs. School Employee incentives including: plaques/Awards, school spirit gear, and incentive program.

Mr. Fish motioned to approve, Dr. Wemlinger 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Mr. R. Fish	X		

19. Discuss/Approve Leeshanok technology as sole source Network Provider for SY 23-2

Dr. Wemlinger motioned to approve, Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Dr. R. Fish	X		

20. Discuss/Approve Citizen Auto Stage as Sole Source Transportation Provider SY 23-24.

Dr. Wemlinger, motioned to approve, Mr. Noon 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Dr. R. Fish	X		

21. Discuss/Approve sole source vendors for SY 2023-2024: Office Depot, CCS, fleet services, Waxie.

Mr. Fish motioned to approve, Dr. Wemlinger .

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Dr. R. Fish	X		

22. Discuss/Approve IGA (Intergovernmental Agreement) By Santa Cruz Elementary Valley Unified School District #35 and Santa Cruz Elementary District #28 to jointly exercise provision of special education services

Mr. Fish motioned to approve, Mr. Noon 2nd

New Policies

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Dr. R. Fish	X		

for Study:

- Policy No. 744 IGA Curriculum Development
- Policy No. 745 IGD Curriculum Adoption
- Policy No. 746 IJJ

Textbook/Supplementary Materials

- Policy No. 747 JLCD, JLCD-R, JLCD-EB Medicines/Administering Medicines

F. Reports:

1. Teacher / Staff Report **None**
2. Superintendent / Principal Report : Mrs. Romero

a) District happenings:

Mrs. Romero reported 1st day of school went well, 100% staff retention, 1st week we have few enrollments, numbers dropping state wide due to post Covid and empowerment scholarships. Working with Security System Mutual Link which is program based grant that helps with security of our school who works with BP, Police Department, Sherriff's Office in case an emergency. Staff will be trained by law enforcement.

b) Enrollment 171

1. Board President's Report :

FY 2023-2024 AUGUST 2023

PAYROLL:

APPROVE: FY2023-2024

PP0001	\$55,000.00
PP0002	\$55,000.00
PP0003	\$55,000.00
PP0004	\$55,000.00
PP0005	\$55,000.00
PP0006	\$55,000.00

RATIFY: FY2023-2024

PP0001	\$15,453.69
PP0001.1	\$839.58
PP0001.2	\$8,713.30
PP0002	\$19,332.72
PP0002.1	\$3,673.71

RATIFY: FY2022-2023

PP00025	\$53,372.00
PP00025.1	\$3,461.95
PP00026	\$53,904.27
PP00027	\$48,691.06
PP00028	\$31,837.17
PP00028.1	\$904.26

EXPENSE

APPROVE: FY2023-2024

E-2401	\$40,000.00
E-2402	\$40,000.00
E-2403	\$40,000.00
E-2404	\$40,000.00
E-2405	\$40,000.00
E-2406	\$40,000.00

RATIFY: FY2023-2024

E-2401	\$129,633.68
E-2402	\$21,316.77

RATIFY: FY2022-2023

E-2325	\$154,894.70
E-2326	\$9803.06
E-2327	\$15,141.15
E-2328	\$77,028.48

1. Budget Balance Summary

G. Future Board Agenda Item: Sodexo Food Service, Mutual Link System Approval,

H. Next Board Meeting

September 12th, 2023

I. Adjournment @ 7:10

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish			
Mr. Noon	X		
Dr. R. Fish	X		

Dr. Wemlinger motioned to approve, Mr. Noon 2nd.

Posted at the District Office this _____ day of _____, 2023 at 7 Duquesne Road, Nogales, AZ 85621

Forwarded to be posted on the District website this _____ day of _____, 2023

Santa Cruz Elementary District 28 Governing Board

By: _____

A copy of the Board's agenda and additional information regarding the agenda can be obtained 24 hours in advance of the Board meeting during regular business hours at the school's front office located at 7 Duquesne Rd, Nogales, Arizona or at www.sced28.com About Us-Governing Board page. Individuals requiring accommodations under the ADA or interpreters in order to participate in the meeting should contact Kathy Romero at the school during the normal school business day. If possible, a minimum of three (3) business days notice will best insure securing accommodations in time for the meeting.

Official Posting Sites: Little Red School Front Office and at www.sced28.com