

# **SANTA CRUZ ELEMENTARY SCHOOL #28**

The Little Red School  
School Board Meeting  
**Tuesday, March 18th, 2025**

## **MINUTES**

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on **Tuesday, March 18<sup>th</sup>, 2025 at 5:30p.m.**, in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.

### **A. Call to order: @ 5:30 P.M.**

1. Roll call: Board President: Daniel Fish  
Board Clerk: Mr. Robert Noon  
Board Member: Mr. Ron Fish  
Board Member: Dr. Carrie Pottinger  
Board Member: Mrs. Debbie Gonzales  
Superintendent/Principal: Ms. Romero  
**All board members present**

### **B. Pledge of Allegiance:**

**Led by: Danny Fish. Mrs. Debbie Gonzalez asked for a moment of silence to honor Congressman Raul Grijalva.**

### **C. Call to the Public: NONE**

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised

during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

#### D. School Board Minutes:

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, February 11<sup>th</sup>, 2025

Dr. Pottinger motioned to approve, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

**E. Reports.** (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

- 1.Report on Operational Efficiency reported by Kathy Romero
- 2.Report on Medical Health Coverage by Denisse Melendez

#### F. New Business:

1. Discuss/Approve Agreement for Employee Staffing Services between Santa Cruz Elementary School District #28 and Educational Services, LLC an Arizona limited liability company (“ESI”) SY 25-26.

Dr. Pottinger motioned to approve, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

2. Discuss/Approve retire/resignation of Mrs. Amanda Dupuy, ending with **24-25** SY contract with Santa Cruz Elementary District #28, with continuation of future employment through ESI program.

Mr. Ron Fish motioned to approve retire/resignation, Dr. Pottinger 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

3. Discuss/Approve retire/resignation of Ms. Barbara Hernandez, ending with **24-25** SY contract with Santa Cruz Elementary District #28, with continuation of future employment through ESI program.

Mr. Ron Fish motioned to approve retire/resignation, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

4. Discuss/Approve retire/resignation of Mr. Rafael Lopez ending with **24-25** SY contract with Santa Cruz Elementary District #28, with continuation of future employment through ESI program.

Mr. Noon motioned to approve retire/resignation, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

5. Discuss/Approve retire/resignation of Mrs. Diana Lopez ending with **24-25** SY contract with Santa Cruz Elementary District #28, with continuation of future employment through ESI program.

Mr. Noon motioned to approve retire/resignation, Dr. Carrie Pottinger 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

6. Discuss/Adopt calendar for school year 2025-2026.

Dr. Pottinger motioned to adopt, Mr. Noon 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

7. Discuss/Approve Manny Romero as Baseball coach for 4<sup>th</sup> Quarter SY 24-25 at \$1,500.00.

Mr. Ron Fish motioned to approve, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

8. Discuss possibility for the establishment of Little Red as a historical site.

Discussion included process for listing Little Red as historical Site, questions on the post outcome, and needing additional information before continuing with anything.

9. Discuss holding retreats, trainings, and/or retreats for the Governing Board and their location, frequency, and Board agreed retreat sessions would be beneficial if held at the district office when needed and kept at a minimal cost to district.

## G. Reports

### 1. Teacher/Staff Report

NONE

### 2. Superintendent/Principal Report by Ms. Romero:

#### a. District Happenings

Ms. Romero reported: Azella Testing finished, start State Testing next week for 4-5 weeks, counselors from NHS came to talk to 8<sup>th</sup> graders, 8<sup>th</sup> graders visited Rio Rico High school, celebrated 100<sup>th</sup> Day of School, Parent Teacher Conferences, Spring Break, working on Parent Survey's will be giving you results on our next Board Meeting, had Love of Reading Week, Community Readers read to students, gave all students a book from fundraiser, Academic Meetings continue every month, had an ADE Audit on Integration Action Plan on site went very well, ADE State documentation reports being entered and continuation of preparation for next school year. Truth and taxation process will be in the summer to go into small school adjustment, conference call with FBI and attorneys regarding Guthfahar case, hopeful that at the end of fiscal year, we might see some money.

#### b. Enrollment 127, ADM Count 120

### 3. Board President's Report:

NONE

## FY 2024-2025

### March 2025

#### PAYROLL:

##### RATIFY: FY2024-2025

PP00017      \$50,492.10  
PP00018      \$50,437.70  
PP00018.1    \$17,906.46

##### APPROVE: FY2024-2025

PP00022      \$55,000.00  
PP00023      \$55,000.00  
PP00024      \$55,000.00

#### EXPENSE

##### RATIFY: FY2024-2025

E-2517      \$40,972.10  
E-2518      \$19,804.47

##### APPROVE: FY2024-2025

E-2522      \$40,000.00  
E-2523      \$40,000.00  
E-2524      \$40,000.00

Mr. Noon motioned to approve, Dr. Pottinger 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

## **H. BUDGET BALANCE SUMMARY:**

Reported by Mrs. Denisse Melendez

Mr. Noon motioned to approve, Dr. Pottinger 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

## **I. Future Board Agenda:**

**Report on Parent Survey, ASBAIT Renewal, teacher contracts, Salary Schedule.**

**J. Next Board Meeting:** Tuesday, April 8<sup>th</sup>, 2025@5:30 P.M.

**K. Adjournment:** @6:36 P.M.

Dr. Pottinger approved to adjourn, Debbie Gonzales 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		