

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School School Board Meeting Tuesday, May 13th, 2025 MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on **Tuesday, May 13th, 2025 at 5:30p.m.**, in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

A. Call to order :

1. Roll call:	Board President: Daniel Fish	Present
	Board Clerk: Mr. Robert Noon	Present
	Board Member: Mr. Ron Fish	Present
	Board Member: Dr. Carrie Pottinger	Absent
	Board Member: Mrs. Debbie Gonzales	Present
	Superintendent/Principal: Ms. Romero	Present

B. Pledge of Allegiance: Led by Danny Fish

C. Call to the Public: None

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are

discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. School Board Minutes:

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, April 8th, 2025

Mr. Fish motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

E. Reports. (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

1. Mrs. Dupuy 8th grade students presenting Romeo and Juliet verses.

Eight 8th grade students recited Shakespeare Novel Sonnet.

F. New Business:

1. Discuss/Approve resignation of Middle School Math teacher, Mr. Douglas Muri.

Mr. Fish motioned to approve resignation, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

2. Discuss/Approve hire of Elementary teacher, Gregoria Gonzales for SY 25-26.

Mr. Noon motioned to approve hire, Danny Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales			x

3. Executive Session – The Governing Board may vote to convene an executive session pursuant to A.R.S. 38-431.03(A) (3) and (4) for discussion and/or consultation for legal advice regarding Santa Cruz

County treasurers alleged improper transfer of funds and instruct its attorney regarding districts position in regards to the Gutfahr matter.

- a. Motion to convene to executive session in Library.

Mr. Noon motioned to convene executive session, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

- b. Motion to convene into regular session.

Mr. Noon motioned to convene into regular session, Mrs. Gonzales 2nd @ 6:16 P.M.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

4. Discuss/Approve Classified Salary Schedule for FY 2025-2026.

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

5. Discuss/Approve to offer notice of employment and hire of the following At-Will Classified Employees For SY 25-26.

Danitza Garcia – Superintendent Administrative Assistant
Beatriz Fernandez – School Administrative Assistant
Jennifer Willey – Business Office Administrative Assistant
Yumara Martinez – Para Professional Teacher Aide
Leslie Sobarzo – Para-Professional Teacher Aide
Alfredo Álvarez - Maintenance
Frank Corella – Maintenance
Aracely Caballero – Bus Driver
Alvaro Monteverde – Bus Driver

Danny Fish motioned to approve, Debbie Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

6. Discuss / approve at –will classified term contract for Business Manager Denisse Melendez SY-25-26.

Mrs. Gonzales motioned to approve, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

7. Discuss/Approve grant from South 32 Hermosa Community Fund in the amount of \$10,000 for SCED#28 Middle School Sports.

Mrs. Debbie Gonzales motioned to approve, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

8. Discuss/Approve Revised Budget #1 FY 2024-2025.

Mr. Noon motioned to approve revised budget, Danny Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

9. New Policies for Study:

Policy No. 863	BAA-EB	Evaluation of School Board
Policy No. 864	IHA	Basic Instructional Program
Policy No. 865	JLIF	Sex Offender Notification
Policy No. 866	CA	Administration Goals
Policy No. 867	CB	Superintendent
Policy No. 868	CBA	Duties of Superintendent
Policy No. 869	CBCA, CBC-R	Delegated Authority
Policy No. 870	CBI, CBI-EA	Evaluation of Superintendent
Policy No. 871	CCB, CCB-R	<u>DELETE</u> Staff Relations
Policy No. 872	CFD, CFD-E, R	<u>DELETE</u> School Based Management
Policy No. 873	CHD	Adm. Absence of Policy
Policy No. 874	CK	Administrative Consultants
Policy No. 875	CM	School District Annual Report

G. Reports:

1. Teacher/Staff Report: **NONE**

2. Superintendent/Principal: **Ms. Romero reported, end of year recognition, Cove on Thursday, graduation's next week for DARE, Kinder, 8th grade transition @ 6:00 P.M, Teacher Staff Appreciation lunch went very well thanks to the parents, working on closing of the year, working of start of new school year, hiring of K-2 teacher, Truth and Taxation hearing Notice, looking for math teacher position.**

a. District Happenings:

b. Enrollment 129, ADM Count 121.5

3. Board President's Report: **NONE**

H. BUDGET BALANCE SUMMARY:

Mr. Fish motioned to approve budget summary, Danny Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

FY 2024-2025

May 2025

PAYROLL:

RATIFY: FY2024-2025

PP00021 \$50,769.71
PP00021.1 \$449.70
PP00022 \$49,925.80
PP00022.1 \$16,088.64

EXPENSE

RATIFY: FY2024-2025

E-2520 \$10,340.10
E-2521 \$24,620.64

Mr. Noon motioned to approve payroll- expense Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

I. Future Board Agenda: FY 26 Proposed budget, hiring of MS Math Teacher, adoption of Policies for Study.

J. Next Board Meeting: Tuesday, June 24th, 2025@5:30 P.M.

K. Adjournment: @ 6:47 P.M.

Mrs. Gonzales motioned to adjourn, Danny Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		