

# SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting

Tuesday, November 14th, 2023 at 6:00p.m.

## Minutes

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, November 14th, 2023 at 6:00p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:45 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.

### A. Call to order @6:01 P.M.

1. Roll call: Board President: Dr. Carrie Pottinger All Present  
Board Clerk: Dr. John Wemlinger  
Board Member: Mr. Ron Fish  
Board Member: Mr. D. Fish  
Board Member: Mr. Robert Noon  
Superintendent/Principal: Mrs. Romero

### B. Pledge of Allegiance: Led by Dr. Pottinger

### C. Call to the Public: None

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are

discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

**D. School Board Minutes.**

Discuss/Approve the following Board Minutes:  
Board Meeting Minutes, October 3, 2023

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Danny Fish 2nd

**E. Reports:** (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

**F. New Business:**

1. Discuss/Approve terms of engagement letter between Santa Cruz Elementary District #28 and Dallas Siler CPA, PLLC to conduct 2022-2023 financial audit in the amount of \$18,400.00.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Dany fish 2<sup>nd</sup>.

2. Discuss/Approve to have second classroom observation requirement for continuing teachers waived for teachers whose teaching performance based on the first observation places the teacher in one of the two highest teaching performance classifications for the current school year 23-24 unless the teacher requests a second observation.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Mr. Noon 2<sup>nd</sup>

3. Discuss/Approve Susan Gabriel as the district coordinator for conducting vision/hearing screenings and providing records of such to the state for SY 23-24 stipend amount of \$2,500.00.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Mr. Noon motioned to approve, Danny Fish 2<sup>nd</sup>.

4. Pursuant to A.R.S. #38-431.03, a (1) (2) Notice is hereby given to the general public that the governing board may vote to move into executive session for discussion of the Superintendent/Principal work release status.

a. Motion to convene to executive session in Library.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

b. Motion to convene into regular session.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Danny Fish motioned to approve, Dr. Wemlinger 2<sup>nd</sup>.

**Teacher/Staff Report: None**

1. **Superintendent/Principal Report:** Kathy reported: Rotarians distributed dictionaries to 3<sup>rd</sup> class, Red Ribbon Assembly, Honor Roll Assembly took place, Academic Meetings took place, Fall Festival went well, teachers/students are preparing for Christmas program on Dec. 20<sup>th</sup> @ 6:00 P.M, and 3 board members are up for re-election on November 2024 for Dr. Pottinger, Danny Fish and Dr. Wemlinger

a) **District Happening:**

b) **Enrollment 179**

2. **Board President's Report:** Dr. Pottinger reported that we will be getting 3 new lights by the office, by pick-up are and in the front staff parking lot. Will be speaking to Mr. Fontes this week.

**FY 2023-2024**

**NOVEMBER 2023**

**PAYROLL:**

**RATIFY: FY2023-2024**

PP0007	\$60,994.98
PP0007.1	\$8263.29
PP0008	\$57,714.66
PP0008.1	\$2,161.70
PP0009	\$61,312.41
PP0009.1	\$899.56

**EXPENSE**

**RATIFY: FY2023-2024**

E-2406	\$43,005.85
E-2407	\$8,769.82
E-2408	\$31,192.36

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.

**G. Future Board Agenda Item:** 3<sup>rd</sup> quarter sport stipends, superintendent evaluations, emergency purchase A/C Heater Unit for Title One room.

**H. Next Board Meeting:** **December 12<sup>th</sup>, 2023**

**I. Adjournment:** **@6:52 P.M.**

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>.