

# **SANTA CRUZ ELEMENTARY SCHOOL #28**

The Little Red School  
School Board Meeting  
Tuesday, September 12, 2023 at 6:00p.m.

## **Minutes**

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

**Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, September 12, 2023 at 6:00p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ.**

**The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.**

**The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.**

**Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>**

**If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.**

**Call to order @6:05PM**

Roll call: **Led by Dr. Carrie Pottinger**

Board President: Dr. Carrie Pottinger

Board Clerk: Dr. John Wemlinger

**ALL PRESENT**

Board Member: Mr. Ron Fish

Board Member: Mr. D. Fish

Board Member: Mr. Robert Noon

Superintendent/Principal: Mrs. Romero

**B: Pledge of Allegiance : Led by Dr. Carrie Pottinger**

**C. Call to the Public: None**

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

**D. School Board Minutes:**

Discuss/Approve the following Board Minutes: August 8<sup>th</sup>, 2023

Tabled for Oct. 3<sup>rd</sup>, 2023 meeting for revisions.

Name	Aye	Nay	Abstain
Dr. Pottinger			
Dr. Wemlinger			
Mr. D. Fish			
Mr. Noon			
Mr. R. Fish			

**E. Reports: AZ Auditor General Report : Denisse Melendez****F. New Business**

1. Discuss/Approve Scope and Sequence for gifted talented education FY23-24.

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

2. Discuss/ Approve to designate Mrs. Kathy Romero as designated compliance office for Title IX.

Mr. Noon motioned to approve, Danny Fish 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

3. Discuss/Approve Heinfeld Meech for SY 23-24 to assist district management, and AFR procedures effective July 1st, 2023.

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. Ron Fish	X		

4. Discuss/Approve Wellness Policy for FY23-24.

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. Ron Fish	X		

5. Discuss/Approve Anna Corrales as Social Media Coordinator for School Year 23-24 in the amount of \$2,000.

Mr. Noon Motioned to approve, Dr. Wemlinger 2<sup>nd</sup>.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
--Mr. R. Fish	X		

6. Discuss/Approve revision of Bus Maintenance program policy to support safe, reliable and high quality transportation for school year 2023-2024.

Dr. Wemlinger motioned to approve, Danny Fish 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

7. Discuss/Approve IGA (Inter Governmental Agreement) between Santa Cruz Elementary School District #28 and Nogales Unified School District #1 for school meals.

Mr. Noon motioned to approve, Dr. Wemlinger 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

8. Discuss/ Approve Mutual Link School safety interoperable security system project between Santa Cruz Elementary District #28 and local law enforcement agencies.

Mr. Noon motioned to approve, Dr. Wemlinger 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

9. Discuss/Approve New Policies for adoption : Policy No. 744 , IGA Curriculum Development , Policy No. 745 IGD Curriculum Adoption, Policy No. 746 IJJ Textbook/ Supplementary Materials and Policy No. 747 JLCD, JLCD-R, JLCD-EB Medicine/Administering Medicines.

Dr. Wemlinger approved, Mr. Noon 2<sup>nd</sup>

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

## G: Reports:

### 1. Teacher/Staff Report: None

### 2. Superintendent / Principal Report : Mrs. Romero

#### a) District happenings:

Mrs. Romero Reported: current student enrollment is 175, slowly going up, Buddy System Caring adult has started, every student has a caring adult. Beginning of the year assessments have been concluded. Open House was a success, Safety Procedures have been practiced. Progress 1 Reports have been sent home, Gifted Program will start next week, County Fair will September 15, 2023, Classroom Walk throughs have been done, ASBA Conference went well, a lot of information about Social Media, Law Conference scheduled for the end of September, Law Conference Legislation changes will be in Oct. 2023. Results based funding has been removed. Esser Funds have been taken away, huge lay off in our county, no Gear UP Governing Board Agenda needs to be changed. Need to add what time doors open for Board meetings.

#### b) Enrollment 175

#### Board President's Report:

Dr. Pottinger stated: She wants to participate in more ASBA conferences, encourages other Board Members to do so as well. ASBA conference she attended had great key note speakers, about 600 people attended, Superintendent evaluation forward thinking instead of backward thinking, what are future goals, whatever priorities moving forward, Annual ASBA conference December 2023, October 6<sup>th</sup> 2023 will be open registration. County Board Meeting will be in the spring, spoke to Leonard Fontes from the county about lighting outside our school and they said they will approve to turn on 3 lights, but we need to take pictures of the lighting that is not working.

## FY 2023-2024

## SEPTEMBER 2023

### PAYROLL:

#### APPROVE: FY2023-2024

PP0007	\$55,000.00
PP0008	\$55,000.00
PP0009	\$55,000.00
PP00010	\$55,000.00
PP00011	\$55,000.00
PP00012	\$55,000.00

#### RATIFY: FY2023-2024

PP0003	\$56,219.18
PP0003.1	\$10,976.45
PP0004	\$60,648.46

PP0004.1      \$2,914.94

PP0005        \$61,350.79

PP0005.1      \$5,306.89

**EXPENSE**

**APPROVE: FY2023-2024**

E-2407        \$40,000.00

E-2408        \$40,000.00

E-2408        \$40,000.00

E-2410        \$40,000.00

E-2411        \$40,000.00

E-2412        \$40,000.00

**RATIFY: FY2023-2024**

E-2403        \$46,480.65

E-2404        \$62,317.85

**RATIFY: FY2022-2023**

E-2329        \$3,460.24

**1. Budget Balance Summary**

**Presented by Denisse Romero**

**Dr. Wemlinger motioned to approve, Danny Fish 2nd**

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Mr. R. Fish	X		

**H. Future Board Agenda Item: 2<sup>nd</sup> Quarter sport Stipends, Board Minutes for August, 8, 2023, AFR**

**I. Next Board Meeting    October 3, 2023**

**J. Adjournment @ 7:08**

**Danny Fish motioned to adjourn, Mr. Ron Fish 2nd**

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Dr. Wemlinger	X		
Mr. D. Fish	X		
Mr. Noon	X		
Dr. R. Fish	X		

Posted at the District Office this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at 7 Duquesne Road, Nogales, AZ 85621

Forwarded to be posted on the District website this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Santa Cruz Elementary District 28 Governing Board

By: \_\_\_\_\_

A copy of the Board's agenda and additional information regarding the agenda can be obtained 24 hours in advance of the Board meeting during regular business hours at the school's front office located at 7 Duquesne Rd, Nogales, Arizona or at [www.sced28.com](http://www.sced28.com) About Us-Governing Board page. Individuals requiring accommodations under the ADA or interpreters in order to participate in the meeting should contact Kathy Romero at the school during the normal school business day. If possible, a minimum of three (3) business days notice will best insure securing accommodations in time for the meeting.

Official Posting Sites: Little Red School Front Office and at [www.sced28.com](http://www.sced28.com)